



Oswestry Rural Parish Council

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NOTICE IS HEREBY GIVEN that the Ordinary Meeting of Oswestry Rural Parish Council will be held at Trefonen Village Hall commencing at 7 pm on Thursday **30 January 2025** and Members are hereby summoned to attend for the purpose of transacting the following business.

K L Lloyd

Signed by:
Kathryn Lloyd CPFA
The Clerk & RFO

Date of issue: 23 January 2025

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may; film photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Clerk prior to the commencement of the meeting.

1. Chairman's Welcome

a) Chairman's engagements

2. Apologies for absence

To receive apologies for absence and to approve reasons for absence if requested in writing by a councillor

3. Police Report

a) To receive a report from The Oswestry Safer Neighbourhood Team

4. Shropshire Council Report

To receive a report from Shropshire Councillor Joyce Barrow

5. Public Participation

In accordance with Standing Orders 3(e) members of the public may make representations, answer questions, and give evidence in respect of the business on the agenda.

This does not include matters relating to the council's administration. Should anyone wish to discuss business which is not included on the agenda please write to the Clerk who will make arrangements for appropriate action.

6. Minutes

a) To CONSIDER and APPROVE the minutes from a Parish Council meeting held on 28 November 2024 (appendix 6a)

NOTE: In accordance with Standing Order number 12(a)(b) draft minutes served on councillors shall be taken as read. There shall be no discussion about the draft minutes except in relation to their accuracy.

7. Disclosure of Pecuniary Interests, Bias, and Pre-determination

In accordance with Section 29 of the Localism Act 2011 Members are personally responsible for deciding whether or not they should disclose an interest at this meeting. Where a matter arises at a meeting which relates to a Member's Disclosable Pecuniary Interests, they must disclose the interest, not participate in any discussion nor vote on the matter and must not remain in the room unless they have been granted a dispensation. If it is a 'sensitive interest,' Members do not have to disclose the nature of the interest, just that they have an interest. (Please refer to Appendix B in the Council's Code of Conduct).

Members are also reminded they should not make decisions with a closed mind and must declare a bias and not vote on matters where their decision could be considered to be pre-determined.

8. Dispensations

To consider and approve any requests for dispensations

9. Declaration of Acceptance of Gifts and Hospitality

To receive any declarations of acceptance of gifts and hospitality

10. Planning Matters

a) Planning Decisions

To NOTE the following:

Planning Application Details	Planning Proposals
24/03371/FUL Cherry Trees, Maesbury Road, Maesbury, Oswestry, Shropshire, SY10 8AT	Single-storey front extension and a single-storey detached double garage Decision: Grant Permission
24/04168/FUL Weston House, Weston Road, Morda, Oswestry, Shropshire, SY10 9ET	Single storey side extension, reconstruction of lean-to and refurbishment of outbuildings Decision: Grant Permission
24/04173/FUL Top House, Middleton, Oswestry, Shropshire, SY11 4LT	Construction of calf rearing shed Decision: Grant Permission
24/04054/FUL Pentre Cefn, Craig-Ilwyn, Trefonen, Oswestry, Shropshire, SY10 9BJ	Erection of two storey extension and associated works Decision: Grant Permission
24/04308/FUL Bromwich Park, Maesbury Marsh, Oswestry, Shropshire, SY11 4JQ	Erection of first floor balcony to west elevation and rebuilding of bay windows with balcony to south (front) elevation Decision: Grant Permission
24/04436/OHL Mile End Farm Buildings, Oswestry, Shropshire	New pole Decision: No Objection OHL/Circular Notification
24/04009/FUL Vron Cottage, Chapel Lane, Trefonen, Oswestry, Shropshire, SY10 9DP	Erection of a replacement conservatory following removal of porch at front, Decision: Grant Permission

b) Planning Applications

To CONSIDER and APPROVE a response to the following December planning applications:

Planning Application Details	Planning Proposals
24/04517/PSPPA Tramway Farm, Crickheath, Oswestry, Shropshire, SY10 8AH.	Application for Prior Approval under Part 14, Class J of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the installation of solar panels on an existing agricultural building.
24/04592/FUL Land East Of The Hollies, Middleton, Oswestry, Shropshire, SY11 4LU.	Construction of timber built shelter
24/04709/FUL Lavender Cottage, Sweeney, Oswestry, Shropshire, SY10 9EY.	Erection of bicycle storage and bicycle repair building

Planning Application Details	Appeals
24/03240/REFLUD Warehouse Known As Unit 2, The Barns, Woolston, West Felton.	Application for a Certificate of Existing Lawful Use for the use of building and yard for B8 storage Hearing Date : 13th January 2025 at 10:00 am
23/03185/ENF The Barn, Top Farm, Woolston, West Felton.	The Barn, Top Farm, Woolston, West Felton. Appeal against Material change of use to a mixed use development comprising of oil processing and storage, contactors compound, tourist accommodation, squash court and other leisure/tourism facilities and domestic storage and garaging. Hearing Date: 13th January 2025 at 10:00 am

To CONSIDER and APPROVE a response to the following January 2025 planning applications:

25/00045/FUL 4 Brick Kiln Cottages, Racecourse Road, Oswestry, Shropshire, SY10 7PJ.	Alterations and extensions 4 Brick Kiln Cottages, Racecourse Road, Oswestry, Shropshire, SY10 7PJ.
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NOTE: Planning applications not listed above that are received after the issue of this agenda and included on Shropshire Council's website will also be considered to meet response timeframes.

11. Parish Councils' Collaboration

a) To DISCUSS collaboration with other local Parish Councils (Cllr Martin Jones)

12. Clerk's Report

To receive and NOTE a report from the Clerk (appendix 11)

13. Financial Committee Report and Financial Matters

a) To receive an update from the Finance Committee following the meeting held on 22 January 2025 (Cllr Martin Bennett)

AND to CONSIDER and APPROVE:

- a) Income and expenditure for December 2024 (retrospectively) I & E year to date balances and forecasted outturn position to 31 March 2025. (appendix 12ai, aii, aiii)
- b) Bank reconciliation to December 2024 (appendix 12b)
- c) Provisional Payments for January 2025

14. Cemetery Fees

- a) To review current cemetery fees and to AGREE and APPROVE any increases

15. Draft Budget , Precept and Earmarked Reserves 2025/26

- a) To REVIEW and APPROVE the draft budget 2025/26 and precept 2025/26

16. Interim Internal Audit Report

- a) To NOTE the Interim Internal Audit Report (appendix 16a)

17. The Tonys' Community Service Award 2024

- a) For the Chairman to present The Tonys' Community Service Award 2024 to Mr John Evans and Ms Rebecca Greenham

18. Road Safety Group

- a) To receive an update from the Road Safety Group including issues at Weston Road with the introduction of Traffic controls by SWT
- b) To CONSIDER road safety issues on Llansylin Road and AGREE any ACTIONS

19. Cemetery Working Group

- a) To receive a verbal update from the Trefarclawdd Cemetery Working Group.

20. Environment Working Group

To receive an update from the Environmental Working Group

- a) Water Pollution (Cllr Iain Campbell)

21. Land at the Terraces, Morda

- a) To CONSIDER an approach from a Trustee of the Parker Leighton Trust for the Parish Council to purchase land at The Terraces, Morda for the recreational purposes (Cllr Peter Richardson / Cllr Richard Fowler).

22. Possible closure of Oswestry Post Office

- a) To receive an update on the possible closure of Oswestry Post Office (Cllr Martin Bennett)

23. Social Media

- a) To receive an update on Social Media (Cllr Richard Fowler)

24. Website

- a) To receive an update on the Website and AGREE any ACTIONS (Cllr Richard Fowler)

25. Newsletter

- a) To receive any update from the Parish Newsletter Working Group and AGREE any ACTIONS (Cllr Martin Bennett)

26. Correspondence

- a) To note a grant application from Morton Playing Fields Committee
- b) Shropshire Fire and Rescue Keeping your homes safe from fire
- c) Shropshire Garden Party 4 June 2025 – request for nominations

27. Consultations

- a) Vyrnwy Frankton Project – Next stage consultation 19 February to 16 April 2025

28. Date for Next Meeting

To NOTE that the next meeting will place on Thursday 27 February 2025 at Trefonen Village Hall

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present

29. Staffing Matters

- a) To DISCUSS and AGREE to a number of proposed changes.

30. HSBC issues

- a) To receive a verbal update on the HSBC issues and resolution (Cllr Peter Richardson / The Clerk)

31. Planning Enforcement

- a) To NOTE planning enforcement notifications received (The Clerk)